



BARGOED TOWN CENTRE MANAGEMENT GROUP

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH
ON TUESDAY 14TH MARCH 2018 AT 4:00PM

PRESENT:

Councillors:

C. Andrews, A. Collis, D.T. Davies, L. Harding, D. Price, S. Morgan

Together with:

Town Councillor V. Stephens, H. Llewellyn

Also:

A. Highway (Town Centre Development Manager), A. Dallimore (Team Leader – Urban Renewal), S. Wilcox (Assistant Town Centre Manager)

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor A. Higgs, S. Horton and A. Jones (Clerk)

3. DECLARATIONS OF INTEREST

There were no declarations of interest made at the beginning or during the course of the meeting.

4. MINUTES – 11TH OCTOBER 2017

The minutes were taken as read.

5. UPDATE ON MATTERS RELATING TO BARGOEDTOWN

Mr Highway introduced the report which provided an update on matters relating to Bargoed town centre.

Members were referred to update 1 in the report relating to a Business Report for 2017. Mr. Highway noted that Poundworld will be changing to a multi-point price retailer, which is becoming common in the value sector.

Consumers are now looking for “experiential shopping”, which is where there are activities to partake in along with being able to make purchases. The High Street is likely to change over coming years in light of this.

The Bargoed North footfall camera was removed when the footfall counters were changed over to a new provider – PFM Footfall. The cameras were offline for eleven weeks during the transition period.

Members were referred to update 2 in the report on 'Choose the High Street' Christmas Voucher Booklet. Mr. Highway reported that a feedback survey was sent to all participating businesses in January 2018. 96% of respondents feel that schemes such as this highlight the importance of shopping locally and 83% would consider taking part in this (or a similar discount scheme) in the future.

Advertising of the scheme was cut extensively in 2017 in order to make MTFP savings. The feedback suggests that this needs to be looked at if the scheme is run again as respondents felt that the scheme was not publicised well enough. The format of the booklet and overall promotion in the future will need to be considered in light of MTFP saving requirements.

Members were referred to update 3 in the report on Civil Parking Enforcement. Mr. Highway informed the group that the Regeneration & Environment Scrutiny Committee and Cabinet have received the "stage 1" report. It has been agreed that the Authority will take on Civil Parking Enforcement and it will be done in-house as opposed to being contracted out.

Gwent Police will continue to enforce parking until December 2018, but will continue to work with Local Authorities after this date where Civil Parking Enforcement hasn't been fully implemented by this date. Council Officers are currently reviewing all of the Traffic Regulation Orders in force across the County Borough, along with all lines and signs denoting parking restrictions. Formal agreement from Welsh Government is required to fully and formally adopt Civil Parking Enforcement and it is anticipated that this will be obtained in January 2019 based on current timescales.

Cllr. D.T. Davies expressed his concern over the proposed 5.5 post being created as he does not feel that this will provide adequate resources to enforce parking across the whole County Borough.

Cllr. S. Morgan explained that priority will be given to town centres initially, followed by the smaller villages and side streets in the County Borough. Community Safety Wardens may also be given the power to enforce parking, but their primary role will remain as Community Safety Wardens and the duties they currently carry out. The "stage 2" report will contain further details on practicalities with implementation and operational plans.

Town Cllr. H. Llewellyn asked if standards will be set for the new enforcement staff so that there is a consistent approach, namely that they will start with a softer educational approach before enforcing.

Mr. Highway noted that discussions have been ongoing with Rhondda Cynon Taf (RCT) Council who have been carrying out Civil Parking Enforcement for several years and had to implement it far more quickly than Caerphilly. Part of this includes information on how staff started with a softer approach before routine enforcement.

RCT and Cardiff Councils have cars fitted with cameras and equipment that can detect a car's number plate electronically and are used to enforce areas such as outside schools and bus lanes/bays. The benefits of the cars include being more efficient at large-scale enforcement and avoiding confrontational situations for enforcement officers.

Cllr. S. Morgan informed the group that there are active discussions with RCT and Cardiff in relation to whether Caerphilly can trial the cars and looking at the possibility of the lease/purchase being shared between Authorities.

Members were referred to update 4 in the report – Cardiff Capital Region update. Mr. Highway informed the group that City Deal will involve a total investment in the region of £1.2bn. The

Metro scheme will benefit Bargoed as the Rhymney Valley train line is seen as a priority upgrade. A new Regeneration Strategy is currently being developed in order to facilitate bidding for projects.

Members were referred to update 5 in the report on channel blocks. Mr. Dallimore explained that the granite channel blocks are failing throughout the town centre and investigative works need to be carried out. If the blocks have been installed correctly, a claim could be made against the company that designed the scheme. If the installation is found to be incorrect, a claim may be made with the contractors. The investigative works will be carried out before the end of the financial year and are likely to be carried out over a weekend as road closures will be required. When budget allows, the channel blocks will be removed and the area tarmacked.

Members were referred to update 6 in the report on the letting of units 3&4, Lowry Plaza. Mr. Dallimore informed the group that the lease with DWP has now been signed, so the use as a new Job Centre Plus can be publicised. Planning permission has been granted for the shop frontage and signage and the fit out is out to tenders, with contractors currently visiting the site to cost up the scheme. The Council's marketing agents will now be going back out to the market with unit 6a in light of DWP's occupation.

The former Head Landlord – Rockspring – has sold their interest in Lowry Plaza. The new owner is Bargoed Estates Ltd. based in Manchester.

Cllr. D.T. Davies enquired as to whether there has been any interest in the former Job Centre at the northern end of the town. Mr. Highway noted that the former Blackwood Job Centre has gone on the market recently with a local agent, so the same is likely to happen when the Lowry Plaza centre is opened.

Members were referred to update 7 in the report on the Plateau Development Site. Mr. Dallimore informed the group that Cabinet approval has been obtained to investigate the sale of the site to a pub-restaurant chain. The interested party will be meeting with Development Control officers shortly to discuss their proposals for the site. They are also in dialogue with Property Services in readiness for investigatory works to commence on the site.

Following the site meetings and investigatory works, a sale price offer will be made to the Authority for consideration. Mr. Dallimore explained that there is likely to be little monetary gain on the sale of the site due to there being clawback from the Welsh Government Land Reclamation Grant that was issued to remediate the site.

Members were referred to update 8 in the report on antisocial behaviour in Morrisons' car park. Mr. Highway provided an update as there was no police representation at the meeting. The Police recently met with Mr. Highway and the Manager of Morrisons where several options were discussed, including closing certain sections of the car park in the evening, but this is likely to be very problematic operationally.

The Store Manager will approach head office to ask for a security guard for the store. Since the meeting, letters of support for a security guard have been issued from CCBC, local Police and Bargoed Town Council.

Cllr. D.T. requested that a letter be sent to the Regional Manager of Morrisons on behalf of the Town Centre Management Group expressing concern in relation to the level of antisocial behaviour in the store.

6. BARGOED TOWN CENTRE AUDIT

Mr. Highway presented the audit and the following items were raised:

Hanbury Road Steps – Mr. Dallimore informed the group that a site meeting recently took place to consider cladding the steps with a low maintenance slip-resistant surface. Unfortunately, this was not deemed a suitable option for the steps. However, NCS will shortly be cleaning the steps and carry out some repairs that are more aesthetically pleasing than previous repairs.

Installation of New Parking Bay, Lowry Plaza – Mr. Dallimore noted that a Traffic Regulation Order is required to implement the bay, which has now been advertised. As such, the lines and signs for the day will be installed within one month.

Movement of Granite Blocks – Mr. Dallimore advised that the defensive granite blocks that prevent pavement parking throughout the town have moved after being nudged by vehicles. These will all be returned to their original position during the road closure to carry out the investigative works on the channel blocks.

Missing Coping Stones at the Southern Punch-Through – Mr. Dallimore informed the group that the fixing method used to secure the stones wasn't as specified. A claim has been lodged with the installation contractor.

Daffodil Artwork – Mr. Dallimore noted that high level cleaning equipment is required to clean the trumpet. This is currently being sourced and the clean will be carried out in due course.

Damage to Miners' Heads Artwork – Mr. Dallimore informed the group that NCS has been commissioned to carry out the repair work, which has been delayed due to poor weather. The repair will be completed when weather conditions allow.

There were no further issues raised.

The meeting closed at 17:28.

CHAIR



TOWN CENTRE MANAGEMENT GROUP

MINUTES OF THE BLACKWOOD TOWN CENTRE MANAGEMENT GROUP MEETING HELD AT THE LOUNGE, BLACKWOOD MINERS INSTITUTE, BLACKWOOD ON TUESDAY 20TH MARCH 2018 AT 3:00PM

PRESENT:

Councillors:

T. Williams, K. Etheridge, A. Farina-Childs, S. Morgan

Together with:

Town Councillors B. Baber, Z. Hammond, Mr J Hold (Clerk) & Mr D. Davies (Moose Fraternity)

Also:

A. Highway (Town Centre Development Manager), A. Dallimore (Team Leader – Urban Renewal), S. Wilcox (Assistant Town Centre Manager) & A. Jones (Clerk)

1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors – C. Forehead, D. T Davies, N. Dix, Town Councillor D. Jones & Mr P. Hudson (Marketing & Events Manager)

The Chair advised the group that Community Councillor Z. Hammond was present at the meeting in place of Community Councillor Jones. The Chair asked the group if there were any objections to Z Hammond speaking at the meeting. The group agreed that Z. Hammond could participate in the meeting.

The Chair requested that thanks be recorded to Pobl for showing the group around the Red Lion site and explaining to the group the plans. The group were advised that Pobl would be happy to return to any future meetings.

2. DECLARATIONS OF INTEREST

There were no declarations of interest made at the beginning or during the course of the meeting.

3. MINUTES OF PREVIOUS MEETING 19TH SEPTEMBER 2017

The minutes were taken as read.

4. UPDATE ON MATTERS RELATING TO TOWN

Mr Highway introduced the report which provided an update on matters relating to Blackwood town centre.

Members were referred to update 1 in the report relating to Clarification of Terms of Reference. Councillor Etheridge informed the group that he had requested that Town Councillors be allowed to have voting rights and asked for more input from them in the meetings. He also queried if a Town Councillor could be appointed as Chair & Vice Chair.

Councillor Morgan advised that as the meeting is a run by Caerphilly County Borough Council the appointment of Chair & Vice Chair will remain as set out in the Terms of Reference for County Borough Councillors only.

Mr Highway advised that whilst the appointment of Chair & Vice Chair is for County Councillors, the Town Councillors who are nominated to attend do have voting rights and can speak on matters which arise.

Members were referred to update 2 in the report relating to Business Report. Mr Highway presented the update and informed the group that Blackwood has the highest footfall between the five town centres and is performing well. Councillor Farina-Childs agreed that Blackwood is doing well and the town should be proud of the footfall figures.

Mr Dallimore stated that the cinema is recognised as a good anchor for the town, which brings benefits to both day and evenings throughout the town.

Mr Wilcox confirmed that he has worked closely with the developer for the new footfall cameras but they are not yet able to get any historical data.

Councillor Etheridge stated that people go to places outside of the core High Street area and use the free bus to Asda; unfortunately these people are not being picked up by the camera.

Councillor Baber asked if the car park at Summerfield could be free. Councillor Morgan advised that a review of car parks is been undertaken.

The Chair thanked all for the updates.

Members were referred to update 3 in the report relating to 'Choose the High Street' Christmas Voucher Booklet. Mr Highway presented the update and highlighted that 96% of feedback survey is positive. The group were advised that if the scheme was to run again consideration would be given to wider to marketing.

Members were referred to update 4 in the report relating to site visit to the Red Lion. The Site visit took place prior to the meeting and thanks are to be passed to Pobl.

Members were referred to update 5 in the report relating to Poundstretchers. Mr Highway advised that there was no further update since the report.

Members were referred to update 6 in the report relating to Civil Parking Enforcement. Mr Highway advised that the issue of parking has been raised in all of the Town Centre Management Group Meetings and parking enforcement remains with the police at present.

The group discussed the Council taking Civil Parking Enforcement over and Councillor Morgan confirmed that a stage 1 report had been written and Cabinet had made a decision for the Council to use its Community Safety Wardens to carry out some parking enforcement duties.

Councillor Morgan confirmed that when he received further information he will update the group at future meetings.

Members were referred to update 7 in the report relating to Cardiff Capital Region. Councillor Morgan presented the update and the group were advised that this would be good for the Borough as a whole and will create jobs and investment. As further information arises it will be passed on to the group.

Members were referred to update 8 in the report relating to Events – Beach Party. Mr Highway passed on apologies from Mr Hudson.

Mr Hold informed the group that he has met with the team organising the Beach Party event and the Town Council are looking to join in and provide a music stage as well as some additional stalls for charitable groups.

Mr Hold wished to thank Mr Hudson and the team and praised the good working relationship they have. The Town Council is looking to have a similar input into the Christmas Event.

Members were referred to update 9 in the report relating to First World War Memorial Garden. Mr Dallimore confirmed that he has looked at the funding for this project and advised that it would cost approximately £20,000.

Mr Hold confirmed that he has met with Groundwork Trust on site and would be returning for further discussion and hopefully looking to receive funding from Tesco plus circa £5,000 from the Town Council.

The Royal British Legion has expressed an interest in a memorial plaque been placed and is looking at additional funding from the Rotary Club. Further talks are to take place.

Mr Dallimore advised that he would like to be kept updated and is available for any advice.

Members were referred to update 10 in the report relating to Bicentenary Event 2020. Mr Hold confirmed that Mr Granville Hale is taking the lead and the Town Council is meeting next month to discuss this.

5. BLACKWOOD TOWN CENTRE AUDIT

Mr Highway presented the audit and the following items were raised

Litter bin fires, Mr Highway confirmed that he has spoken with Mr Adam Lang and has confirmed that this is a police issue. Mr Highway suggested the Council's CCTV may be of some assistance to the police

The Interchange Bus station toilets, Mr Highway confirmed that he has met with the new owner of the Plaza Café who has put significant investment into the business to upgrade it.

Additional pedestrian crossing point high street, Mr Highway confirmed that he had spoken with Mr Dean Smith in Traffic Management, but he was not able to attend the meeting. Councillor Morgan advised that he will bring this up in the next Engineering meeting.

There were no further issues raised.

The meeting closed at 16:05pm

CHAIR



CAERPHILLY TOWN CENTRE MANAGEMENT GROUP

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH ON TUESDAY 6TH MARCH 2018 AT 2:00PM

PRESENT:

Councillors:

P Bevan, C Elsbury, J Fussell, S Morgan

Together with:

Town & Community Councillor Mrs J Hibbert, Mrs L Williams, Professor Deacon, Mr J Dilworth (Clerk), Mr C Thomas (Centre Manager Castle Court), Mr Tidridge (Heol Trecastell Residents Association), Marika Jones (Castle Court Shopping Centre Manager), Ms D Stephens (Pub Watch), Ms M Jones (Manager Castle Court Shopping Centre)

Also:

A Highway (Town Centre Development Manager), A Dallimore (Team Leader – Urban Renewal), P Hudson (Marketing and Events Manager), R Kyte (Planning), V Morgan (Planning) K Kinsey (Engineering) & A Jones (Clerk)

1. APOLOGIES FOR ABSENCE

Councillor Elsbury Chaired the meeting as Vice Chair

Apologies for absence were received from Councillors S Cook, D.T. Davies, C. Forehead, E Forehead, B Jones, J. Pritchard, S Kent, Mr Robottom (Caerphilly Residents Association), S Wilcox (Assistant Town Centre Manager), M Godfrey (Team Leader Environmental Health)

2. DECLARATIONS OF INTEREST

There were no declarations of interest made at the beginning or during the course of the meeting.

3. MINUTES – 3 OCTOBER 2017

The minutes were taken as read

REPORTS OF OFFICERS

4. UPDATE ON MATTERS RELATING TO CAERPHILLY TOWN

Mr Highway introduced the report which provided an update on matters relating to Caerphilly Town Centre.

Members were referred to update 1 in the report relating to Business Report. Mr Highway presented the update.

The Chair thanked Mr Highway.

Members were referred to update 2 in the report relating to 'Choose the High Street' Christmas Voucher booklet. Mr Highway presented the update and highlighted that 96% of feedback survey is really positive.

The group were advised that if the scheme was to run again consideration would be given to wider marketing.

Mr Highway was asked if the GO2MyTown website was being replaced. He confirmed that the Councils IT team had been asked to look at a new web site options as part of a wider tender process for standalone council 'micro sites'.

Members were referred to update 3 in the report relating to Pwll y Pant Roundabout. Mr Kinsey presented the update. The group were advised that the weather has caused some delays, but resurfacing work will commence tomorrow.

The traffic is currently operating on a single lane each way following a period of two lanes running over Christmas. The group were advised that the works were due to be completed early October 2018 but this date may change due to alterations in the scheme. The Chair thanked Mr Kinsey.

Members were referred to update 4 in the report relating to the Caerphilly Master Plan. Ms Morgan presented the update. The group were advised that the new Cardiff Capital Region will bring with it the METRO transportation network which in turn it is hoped will influence future development and regeneration plans for Caerphilly Town Centre.

The group were shown a presentation setting out the Masterplan and copies of each slide were passed around the group.

The group were advised that the draft plan will be going to Regeneration & Scrutiny Committee and then go out for consultation between 26th March – 9th May 2018.

There will be 'drop in' sessions at Caerphilly Library and other libraries as well as information being made available on the Council website. Ms Kyte advised that local businesses will be spoken to directly.

Mr Dilworth asked for clarification on the disused rail line Newport to Machen, specifically regarding any bridges and whether they would need strengthening.

Ms Kyte confirmed that any bridges would be checked to ensure no further erosion had occurred, but this would not be done immediately and is part of a long term aspiration for a transport work.

Members of the group asked if toilets could be placed in Crescent Road car park, as there are no facilities for coaches dropping off visitors.

Mr Highway confirmed that a new layby for coaches to drop off is being looked at by officers and CADW. The Chair thanked Ms Morgan & Ms Kyte

Members were referred to update 5 in the report relating to night time economy. Mr Dallimore presented the update.

Ms Stephens representing Pub Watch welcomed the report. Mr Dallimore advised that Consultants will look at the wider opportunities that METRO presents and consider how this makes the town more attractive for businesses related to the night time economy.

Ms Stephens asked Mr Dallimore if he had spoken to the Police in relation to anti-social behaviour issues.

Mr Highway advised that the Police are keen to see more public spaces created where people can congregate for the night time economy and also work with the Council to re-develop the taxi area.

The Chair thanked officers & Ms Stephens for her observations.

Members were referred to update 6 in the report relating to Civil Parking Enforcement. Mr Highway advised that the issue of parking has been raised in all of the Town Centre Management Group meetings and all parking issues remain with the police at present.

The group discussed the Council taking over Civil Parking Enforcement and Councillor Morgan confirmed that a Stage 1 report had been written and Cabinet had made a decision for the Council to use its Community Safety Wardens to carry out some parking enforcement.

Councillor Morgan confirmed that when he receives further information he will update the group at future meetings.

Members were referred to update 7 in the report relating to Area Forum budget. Mr Dallimore presented the update and invited the group to come up with ideas on what unallocated monies could be used for.

Mr Dallimore confirmed that there was in total £7,722.64 of which £4,222.64 was left from project underspends and £3,500 from the Working Men's Hall, both sums have been pledged but not spent.

Mr Dallimore advised that there has been no dialogue with the Working Men's Hall and asks the group what they would like to do.

The group asked Mr Dallimore to contact the Working Men's Hall and ascertain if the monies are still required but advise that they have one month in which to confirm.

The group discussed options and discussed possibilities of using the funds in conjunction with monies from the Town Council. The group all agreed that Mr Dallimore and his team could look into ideas.

The Chair thanked Mr Dallimore

Members were referred to update 8 in the report relating to Air Quality. Mr Highway passed on apologies from Ms Godfrey and presented the update in her absence. Mr Highway advised the group that Ms Godfrey is happy for members of the group to contact her with any queries.

Members were referred to update 9 in the report relating to CADW Operational works. Mr Dallimore presented the update.

The group discussed the update and agreed that a lot more could be done with the site surrounding the castle.

Councillor Morgan advised the group that he would be going to Warwick Castle with the Acting Head of Regeneration Mr Whetter to look at what the town has to offer and to see if they can draw on any ideas.

The Chair thanked Mr Dallimore

Members were referred to update 10 in the report relating to the Park Lane site. Mr Dallimore presented the update and advised the group that there were two developers who had expressed interest in the site for hotel accommodation. A draft report will be presented to Cabinet.

Mr Dallimore confirmed that he is looking to bid for funding through a new Welsh Government programme and that discussions are taking place with CADW and Visit Wales for their input on plans and he will report back to the group with an update.

The Chair thanked Mr Dallimore.

Members were referred to update 11 in the report relating to Cardiff Capital Region. Councillor Morgan presented the update and the group were advised that this would be good for the Borough as a whole and will create jobs and investment. As further information arises it will be passed on to the group.

Members were referred to update 12 in the report relating to Summer Events. Mr Highway presented the report as Mr Hudson had to leave the meeting early.

Mr Highway advised that it was hoped that Castle Court Shopping Centre can link in with the events. Ms Jones (Manager Castle Court Shopping Centre) confirmed that she would email Mr Highway regarding this.

Councillor Bevan advised that the Town Council will be organising The Flower Festival, which will take place on the 22nd June 2018 - 24th June 2018. Councillor Fussell asked if the details could be circulated. Mr Highway confirmed he will circulate the details.

5. CAERPHILLY TOWN CENTRE AUDIT

Mr Highway presented the audit and the following items were raised

The condition of 73 Cardiff Road, Mr Highway confirmed that a meeting is scheduled for tomorrow.

There were no further issues raised.

The meeting closed at 15:49pm

CHAIR



TOWN CENTRE MANAGEMENT GROUP

MINUTES OF THE RISCA TOWN CENTRE MANAGEMENT GROUP MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH

ON TUESDAY 13TH MARCH 2018 AT 2:00PM

PRESENT:

Councillors:

N George, R Whiting

Together with:

Mr R Campbell (Clerk Risca Town Council)

Also:

A. Highway (Town Centre Development Manager), A. Dallimore (Team Leader – Urban Renewal), S. Wilcox (Assistant Town Centre Manager) P Hudson (Marketing & Events Manager) & A. Jones (Clerk)

1. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors – D T Davies, A Leonard, P Leonard, S Morgan, B Owen, Tow Councillors J Parsons & B Hancock.

2. DECLARATIONS OF INTEREST

There were no declarations of interest made at the beginning or during the course of the meeting.

3. MINUTES OF PREVIOUS MEETING 17TH OCTOBER 2017

The minutes were taken as read

4. UPDATE ON MATTERS RELATING TO TOWN

Mr Highway introduced the report which provided an update on matters relating to Risca town centre

Members were referred to update 1 in the report relating to Business Report. Mr Highway presented the update. Mr Highway advised the group that Councillor Owen has requested that the banners be removed as they advertise Caerphilly, not Risca town centre. Mr Dallimore asked if the group supported this.

The Chair asked if there would be savings if banners were to be removed. Mr Highway advised that the banners have already been bought so no savings would be made.

Councillor George advised that this would need to be referred back to Regeneration Scrutiny Committee for further consultation. Mr Highway confirmed that he would discuss the matter with local businesses to get their views and Mr Campbell confirmed he would raise this with the Town Council.

Members were referred to update 2 in the report relating to 'Choose the High Street' Christmas Voucher Booklet. Mr Highway presented the update and highlighted that 96% of feedback survey is positive. The group were advised that if the scheme was to run again consideration would be given to wider marketing. Mr Dallimore asked Mr Campbell to take this back to Town Council for discussions too.

Members were referred to update 3 in the report relating to Section 106 monies. Mr Dallimore presented the update and advised that the March deadline had been extended and that he has met with officers in Parks & Property.

Tesco have agreed that monies are to be used on demolition. The Chair asked if the monies could be used on other sites. Mr Dallimore advised that prioritising of demolition has to be adhered to and if monies were left over then it could be spent on other environmental projects within the Town Centre Action Plan that have already been identified.

Mr Dallimore confirmed that this would be brought to the attention of both Councillors and the Town Council.

Mr Campbell asked if Mr Dallimore could chase Property Services on the request for the Town Council to use the former caretakers building at Brooklands. The Town Council wrote to the Council but has not heard anything. Mr Dallimore confirmed he will raise this with colleagues. Members were referred to update 4 in the report relating to Monmouthshire and Brecon Adventure triangle. Mr Dallimore presented the update and advised that a large bid has been made for European money, a number of projects at Cwmcarn Scenic Drive have been submitted and the Council are waiting for Welsh Government to funding for the programme.

Improvements are planned for the car park, improvement of the pond area and an adventure playground. The group were advised that money has been set aside to match fund purchasing additional 'glamping pods'.

Mr Hudson confirmed that the Council is looking to encourage people to stay for longer. Mr Hudson is will meet with NRW to discuss exploring joint opportunities to work closer.

The group discussed cycle tracks and agreed that the site should be looked at to see what is needed. Mr Dallimore confirmed that £120,000 had been provided to improve the existing trails; however this is in the control of NRW. Mr Dallimore advised that Council have offered to carry out inspection and is waiting for NRW to reply.

Members were referred to update 5 in the report relating to Civil Parking Enforcement. Mr Highway advised that the issue of parking has been raised in all of the Town Centre Management Group Meetings and parking enforcement remains with the police at present.

The group discussed the Council taking Civil Parking Enforcement over and Councillor Morgan confirmed that a stage 1 report had been written and Cabinet had made a decision for the Council to use its Community Safety Wardens to carry out some parking enforcement duties.

Councillor Morgan confirmed that when he receives further information he will update the group at future meetings.

Members were referred to update 6 in the report relating to Cardiff Capital Region. Councillor Morgan presented the update and the group were advised that this would be good for the Borough as a whole and will create jobs and investment. As further information arises it will be passed on to the group.

5. RISCA TOWN CENTRE AUDIT

Mr Highway presented the audit and the following items were raised

Land around Cuckoo artwork - Mr Dallimore confirmed the area has been cleaned but needs a litter pick which will take place soon.

Illegal signage positioned on entrance to The Pontymister Industrial Estate -The Chair advised that this new signage is very bright. Mr Wilcox confirmed that he will take a look and check with Planning Enforcement.

Mr Hudson advised the group that he is looking at applications for the Summer Events. It was changed last year and organised on an arena in the park, this can accommodate different acts and will continue to build on success of last year's events.

The event will take place on the 7th July, which is a week earlier than last year.

Mr Campbell advised that there is a festive lighting unit and brackets for the baskets have gone missing and asked if officers can assist to try and locate the items.

Mr Wilcox confirmed that enquiries have been made but will ask again.

There were no further issues raised

The meeting closed at 14:57pm

CHAIR



TOWN CENTRE MANAGEMENT GROUP

MINUTES OF THE YSTRAD MYNACH TOWN CENTRE MANAGEMENT GROUP MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH

ON THURSDAY 8TH MARCH 2018 AT 2:00PM

PRESENT:

Councillors:

T Parry, S. Morgan, D T Davies

Together with:

PC 1230 Greg Turley

Also:

A. Highway (Town Centre Development Manager), A. Dallimore (Team Leader – Urban Renewal), S. Wilcox (Assistant Town Centre Manager) P Hudson (Marketing & Events Manager), R Kyte (Head of Regeneration & Planning, K Kinsey (Acting Engineering Projects Group Manager)

1. QUORUM

Having waited the required 15 minutes the meeting was declared inquorate; therefore all matters would be deferred to the next appropriate meeting.

The meeting closed at 2:15pm

CHAIR